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| From: | Waris Damkham |
| To: | Miss Pattanan Korkiattrakool, Mr. Thanakij Pinyoboon |
| Cc: | Mr. Peter Chien |
| Subject: | (LM15) LoxkMe proposal update and Project Management |
| Dear Mr. Peter,    I would like to inform you about the update and project management on LoxkMe’s project (LM15).    This is important information, as our client has accepted our proposal and we have secured an agreement to produce a technical consultation report for a client. Although, this is felicity news for our company, meanwhile our client has budgetary and schedule restraints which will cause challenges in the creation of the report and may have implementations of the project. Due to this circumstance, I would like to assign Miss Pattanan Korkiattrakool and Mr. Thanakij Pinyoboon to be members of this project and provide a complete technical report by October 15.    As an alternative, you may find additional details about our project management from the attachments:   * Internal Memorandum * Report Gantt chart Work Plan Outline and Description     Please notify your application about team requirements by October 15. All requests for information are welcome.    Sincerely yours,  Waris Damkham | |